



# CITY AND COUNTY OF DENVER

## Department of Public Works

Development Engineering Services  
Wastewater Permits

201 W. Colfax Avenue, Dept 203, Denver, CO 80202

Wastewater Permits Phone: 720-865-3060

Email: [WastewaterPermits@denvergov.org](mailto:WastewaterPermits@denvergov.org)

Additional Permitting Info: [Development Services/SUDP](#)

## Swimming Pool, Spa & Water Feature Permit Entrance Requirements

<b>Authority:</b>	<ul style="list-style-type: none"> <li>✚ Revised Municipal Code, Section 51-1 through 51-6</li> <li>✚ Public Works “Rules &amp; Regulations”, Chapter 12 - Flood Plain Management.</li> </ul>
<b>Purpose:</b>	<p>Define specific swimming pools, spa and water features construction submittal requirements for obtaining a Sewer Use and Drainage Permit (SUDP), and for work in the floodplain.</p> <p>All Pool, Spa and Water Feature construction (including interior pool and spas).</p>
<b>Document Date:</b>	May 25, 2016
<b>Customer Interface:</b>	<p>Most communications between the City and the customer will be done through Wastewater Permitting (SUDP); 720-865-3060 or <a href="mailto:wastewaterpermits@denvergov.org">wastewaterpermits@denvergov.org</a>.</p>
<b>Affiliated Departments:</b>	<p>Other departments that may require permits or submittals:</p> <ul style="list-style-type: none"> <li>✚ Building Department (plumbing, structural, etc.); 720-865-2710.</li> <li>✚ Flood Plain Management; 720-913-0720.</li> </ul>
<b>Applying for a Permit</b>	<p>Required:</p> <ul style="list-style-type: none"> <li>✚ Swimming Pool Information Sheet (completed).</li> <li>✚ Utility Site Plan showing the location and size of pool/spa/water features, equipment room, existing/proposed sanitary sewer and domestic water lines, etc.</li> <li>✚ Grading Plan (for outdoor pools/spas/water features); see Submittal General Guidelines.</li> <li>✚ Utility Site Plan must show all existing and proposed storm devices (downspouts, splash blocks, swales, storm piping, area drains and discharge points, etc.).</li> <li>✚ Indicate on Utility Site Plan how the pool/spa deck will convey stormwater (i.e. deck drains, surface drainage, etc.).</li> <li>✚ Submit “For Construction” plumbing plans (complete pool/spa/water features and pool/spa equipment connections and devices to and from swimming pool/spa/water feature, etc.).</li> </ul>
<b>Criteria:</b>	<ul style="list-style-type: none"> <li>✚ For outdoor summer to winter water feature modes: Owner shall submit an operation schedule specifying the dates that the water feature will be operational and discharge to the sanitary sewer system and non-operational and discharge to the storm sewer system respectively. Plans and details showing the controllers for the sump pumps routed to the storm and sanitary sewers respectively must be provided.</li> </ul>
<b>Approval Process:</b>	<ul style="list-style-type: none"> <li>✚ All pool, spa and water features require an SUDP full review and will NOT be considered for “same day” permit issuance.</li> <li>✚ The application and plans will be reviewed for Sanitary, Storm Drainage and Sanitary Quality Control devices (as appropriate).</li> <li>✚ If additional information is required to complete the review, the local authorized agent will be e-mailed a copy of the <i>Application Requirements</i>. The requested information must be submitted and may be done electronically (preferred) by e-mailing the resubmittal to <a href="mailto:wastewaterpermits@denvergov.org">wastewaterpermits@denvergov.org</a> or by submitting to the SUDP counter on the 2<sup>nd</sup> Floor of the Wellington Webb Building located at 201 W Colfax Ave., Denver, CO 80202.</li> <li>✚ After approval, by the SUDP reviewer, an e-mail notice stating that the permit is ready to be picked up along with an invoice stating the amount of fees due.</li> </ul>
<b>Fees:</b>	<ul style="list-style-type: none"> <li>✚ Checks are to be made payable to the <i>Manager of Finance</i>.</li> <li>✚ Application Fee: \$100.00 collected at time of permit issuance.</li> <li>✚ Required Inspections: \$55.00 per inspection, collected at time of permit issuance.</li> <li>✚ Permit fees will be calculated according to the current Public Works Wastewater fee schedule. Fee schedule can be located at <a href="#">Development Services/SUDP</a>.</li> <li>✚ Any revised plans submitted for review <b>after</b> a Sewer Use &amp; Drainage Permit (SUDP) has been issued will require a Supplemental Sewer Use and Drainage Permit.</li> </ul>